

CSAA Disaster Relief Fund



Aligning with CSAA mission to help preserve country schools, the Disaster Relief Fund has been developed to help organizations and private owners restore historical country school sites that have been compromised by natural or unforeseen disasters that are uninsured or fall within insurance deductible limits.

CSAA has earmarked annual funding that will be distributed as quickly as possible up to \$1000.00 to help repair sites that have been damaged. The CSAA is committed to accommodating as many requests as can be met with earmarked funding. Proceeds from the annual conference's silent auction will help support the fund and will ultimately aid in assisting more distressed schools.

In order to receive funding, please include the following information and sign the following agreement clause for CSAA.

1. Claim cover sheet. Contact person's name, email, and address, and school information, phone, and email for the site that will be receiving the funding. Please note: CSAA cannot issue direct payment to vendors, contractors, or repair service personnel. All checks will be issued to the owner, director, or organization of the school site.
2. Name, email, and/or phone number of the CSAA member associated with the compromised school site or contact information for the referral contact from the CSAA organization
3. 200-300 word description of the unforeseen damage. Please note that funding will only be provided within one year from the date of damage. Claims will only be honored if they were considered a result of a natural or environmental change. Some examples of acceptable damage are the following (not limited to)
 - a. Flooding, wind, earth subsidence, or storm
 - b. Pests, wildlife, insect, or vegetation invasions
4. Two or more photographic images of damage and the completed repairs
5. Documentation of actual costs for repairs (insurance spreadsheet indicating the deductible, invoice, receipts, quotes, bills, etc)
6. Sign and dated *CSAA Disaster Relief Fund Submission Agreement*

CSAA Disaster Relief Fund Claim Cover Sheet and Agreement

Contact name: _____

School: _____ Damage date: _____

Address: _____

City, State, Zip _____

Phone: _____ Email _____

Amount requested (not exceeding \$1000.00) _____

CSAA Disaster Relief Fund Submission Agreement

This Agreement and the claim attachments (listed below) hereto constitute the entire submission for CSAA Disaster Relief Fund review. Based upon this submission and review, the CSAA Disaster Relief Fund board reserves the right to investigate claims further and elect to decline and/or award partial funding for any reason. The submitter understands that all provided documentation will not be returned and they will become property of the CSAA. The submitter further agrees to use all funding provided by the CSAA Disaster Relief Fund to restore or replicate damaged areas and to make every attempt to do so as accurately as possible to preserve and maintain the school site's overall historical context.

By signing below, the submitter verifies that the attached documentations are accurate and true to the nature of this claim submission and to the named school site.

Signed: _____ Date: _____

Claim attachments:

1. CSAA Disaster Relief Fund claim cover sheet and signed agreement
2. CSAA member referral contact information
3. 200 – 300 word damage description and additional contact information
4. Two or more images of before and after repair
5. Documentation of expenses (bills, receipts, insurance deductible, etc)

Submit within one year of damage date to:

Mail to:

Myrna Grove, CSAA Board Member
526 Cardinal Drive
Bryan, OH 43506

Regular mail submission preferred. E-mail formats: Word or .PDF
graf24@cityofbryan.net